**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on

Wednesday 10th May 2023 at 7.00pm

**Parish Councillors Present:** J Higginson

S Ayrey

J Dean

P Fleming

D Edmondson

**Also Present:** C Mashiter - Clerk

S Bargh

**Apologies:** D Hamer

The meeting opened at 7pm

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| **23-96** | **Declaration of Acceptance of Office by Councillors**  The councillors who had been elected, signed their Declarations of Acceptance papers in front of The Clerk. D Hamer to sign his before attending a Parish Council Meeting  Notification of Interest forms were also completed.  There was one vacancy on the council. |  |
| **23-97** | **Election of Chairman**  Jonathan Higginson was Proposed by Susan Ayre and Seconded by Phil Fleming. There were no other nominations therefore Jonathan Higginson was elected unanimously. |  |
| **23-98** | **Vacancy**  Sam Bargh was proposed by Susan Ayre and Seconded by Phil Fleming to be co-opted onto the council This was acceptable to councillors present. Sam Bargh then also signed a Declaration of Acceptance and Notification of Interest form. |  |
| **23-99** | **Declarations of Interest**  There were no Declarations of Interest. |  |
| **23-100** | **Dispensations**  There were no Dispensations. |  |
| **23-101** | **Open Section for Members of the Public to Speak**  No public present. |  |
| **23-102** | **Minutes of the Previous Meeting**  The Minutes were approved as a correct record and signed by the Chairman. |  |
| **23-103** | **Matters Arising from the Minutes**  There were no matters arising from the minutes. |  |
| **23-104** | **Village Christmas Tree**  Still awaiting a quote from John Christian Electricians. Ongoing.  A letter had been prepared together with a cheque for £20 to Time 4 Nursery. This item now closed. | **JH** |
| **23-105** | **Lancaster Road Development – Section 106 update**  Nothing to report. Matter now closed. |  |
| **23-106** | **Registration of Parish Council Property**  Still no progress, Matter on going.  It was proposed by Jaci Dean that we ascertain the ownership of two pieces of green space on Chapel View with a view to installing benches. Ownership enquiries to be made with a view to buying or renting the land. | **Clerk** |
| **23-107** | **Defibrillators**  David Hamer is now the new custodian of the Memorial Hall defibrillator.  All Emergency Ready.  The replacement of Paediatric pads was discussed with regard to the replacement cost against the likely hood of them being used. A Member of NWAS when questioned, had stated that their use was for people weighing under 20Kgs. As it was considered extremely unlikely that we would ever have a use for them, enquiries to be made with NWAS about the necessity for them. Jaci Dean proposed that we take their advice and if appropriate we do not replace these pads. | **Clerk**  **Clerk** |
| **23-108** | **Green Team**  Gate entrances have been attended to and one gate renovated. Three styles are to be replaced with kissing gates which have been acquired for no cost.  An area of the Trailholme banking has been turfed in preparation for the siting of the picnic bench.  David Edmondson to supervise all this work | **DE** |
| **23-109** | **Grants and Donations**  Annual Donations of £200 each to the Morecambe Branch of the RNLI and North West Air Ambulance were approved. | **Clerk** |
| **23-110** | **Grounds Maintenance**  The Kersey Meadow Licence draft had still not been received. BSG’s paperwork, duly signed, had been returned on April 19th. To be chased.  Work to a leak outside the Scout Hut has been completed by United Utilities. The stop tap in the road had been replaced | **Clerk** |
| **23-111** | **Playground Inspection, Maintenance and Safety Issues**  The gate bolt has been replaced, the gates levelled up and a new padlock fitted.  Stainless steel bolts for the roundabout platform are being sent from Wicksteed free of charge.  Bolt/shackles on swings have been inspected and appear to be within the tolerances for safety.  The report from the City Council regarding refurbishment had still not been received To be pursued. | **Clerk** |
| **23-112** | **Road Maintenance, Cleaning and Safety**  The missing Overton boundary sign on Middleton Road has not yet been replaced. To be pursued. | **Clerk** |
| **23-113** | **SPID Signs**  The police are still monitoring irresponsible parking and speeding outside school  Details have been received about Evoflash, solar powered flashing warning signs. To be followed up with the police, and Cllr Gardiner with a view to funding.  Re-deployable cameras were of no interest. | **Clerk** |
| **23-114** | **Definitive Map Modification Orders – Moss Lane and First Terrace**  No update on Moss Lane.  First Terrace Public Notice has been received and posted.  First Terrace to be taken from this item now. | **Clerk** |
| **23-115** | **Planning**  23/00444/FUL Single storey rear extension to 8 Church Park. There were no objections to this application. |  |
| **23-116** | **Sunderland Point Road – warning signs and road repairs**  Replacement warning signs have been ordered from Alpha Engravings. Price and delivery not yet received. To be pursued.  We have received notification from Sunderland Point Community Assoc. that the 1st phase of road repairs are to commence between May 25th and 31st. | **Clerk** |
| **23-117** | **Sunderland Point Toilets**  The lease for the toilets expired at the end of March. There hasn’t been any communication from the City Council with regard to a renewal. We await some action. | **Clerk** |
| **23-118** | **Overton Flag**  No response from the school. Suggested by David Edmondson that we approach the school to ask permission to use their badge design in the flag. | **Clerk** |
| **23-119**  **23-120**  **23-121** | Website  Amendments are underway, when completed they will be shared with councillors for comment.  Replacement Laptop.  Curry’s had quoted two options. One package about £399 the other about £649. both dependent on facilities installed. The second option was considered to be best value. Microsoft Office 365 to be installed. This license for this was quoted as £60 per annum. Antivirus and data transfer also to be purchased. The clerk was asked to carry this through with a personal card payment, which would be reimbursed at the next meeting.  **Finances**  Natwest Bank had notified The Clerk that the online banking application had failed due to one of the signatures not matching the one they had on file. The signature to be resent and a further application made.  A letter was signed requesting the transfer of £20,000 from the current account to the reserve account be made. The reserve account was at present paying interest although it was very little.  **Accounts for Payment**  C M Mashiter Clerk’s Salary April 2023 £262.50  Less PAYE £ 52.40  Net Pay **£210.10**  Plus 3 months postage **£ 6.45**  HMRC PAYE **£ 52.40**  J Higginson reimbursement of expenses  New Padlock £ 9.41  VAT £ 1.88  Total **£ 11.29**  Waterplus replacement for March  wrong value entered **£ 6.07**  Invoice for April **£ 6.31**  **Accounts Expenditure £292.62**  **Plus**  Donations Morecambe RNLI **£200.00**  NW Air Ambulance **£200.00**    Good Will Gesture to Time 4 Nursery **£ 20.00.**  T W Jenkinson Audit Fee **£ 50.00**  **Correspondence**  Parish Council Survey Update to be completed by the clerk  The Audit Report from Terry Jenkinson was received together with the approved documentation for AGAR  The Chairman signed as necessary. Required pages to be displayed on the website and documents to be sent to Littlejohn’s before the end of June. | **JD**  **Clerk**  **JH/Clerk**  **Clerk**  **Clerk**  **Clerk** |
| **23-122** | **The next Parish Council meeting will be back on plan Monday 12th June at 7pm**  **There being no further business the meeting closed at 8.55pm** |  |
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